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### **NOTICE OF A REGULAR MEETING** **OF THE KELLOGGSVILLE BOARD OF EDUCATION**

Please take notice that a **regular board meeting**, of the Kelloggsville Board of Education will be held on **Monday, September 22, 2025 @ 6:00 p.m.** at the Board of Education Center, 242 – 52<sup>nd</sup> Street SE.

Individuals may contact Board President, Jane Ward, @ [jward@kvilleps.org](mailto:jward@kvilleps.org) to provide input or ask questions on business items that will come before the public body at the meeting.

**Marie Groters, Secretary**  
**Kelloggsville Board of Education**  
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Official meeting minutes of school board meetings are stored and available for inspection at the Kelloggsville Administration Office during regular business hours.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact Tammy Skinner @ 616-538-7460 for voice and TDD calls or at [tskinner@kvilleps.org](mailto:tskinner@kvilleps.org)

Kelloggsville Public Schools  
Board of Education  
Regular Meeting - 22 September 2025  
Agenda - - 6:00 p.m.

- 1.0 Opening of Meeting
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Scheduled Meetings:
  - 4.1 13 October 2025 @ 6:00 p.m. Board of Education Center
  - 4.2 27 October 2025 @ 6:00 p.m. Board of Education Center
  - 4.3 10 November 2025 @ 6:00 p.m. Board of Education Center
  - 4.4 24 November 2025 @ 6:00 p.m. Board of Education Center
- 5.0 Communications
- 6.0 Visitors
- 7.0 Reports
  - 7.1 CONSENT
    - 25-25 Approval: Minutes Regular Meeting 09/08/25
    - 25-26 Approval: Personnel Report (Alcorn)
    - 25-27 Approval: 2024-25 District Field Trips
    - 25-28 Approval: Expenditure Report (Kleyn)

General Fund	\$636,489.62	Child Care	\$123.75
Food Service	\$25,195.60	Capital Projects	\$1,233,809.80
  - 7.2 ACTION
    - 25-29 Approval: BOE Goal Committees (Alston)
  - 7.3 PROPOSAL
    - 25-30 Proposal: Marching Band Memorial Day Parade (Anderson/Groters)
  - 7.4 INFORMATION
    - 25-31 Emergency Operations Updates (Augustyn/Alcorn)
    - 25-32 Summer Facilities Projects (Skinner)
    - 25-33 Youth (Patin)
- 8.0 Other Matters
- 9.0 Student Comments
- 10.0 Other Matters by Board Members
- 11.0 Adjournment

KELLOGGSVILLE BOARD OF EDUCATION  
Regular Meeting – September 22, 2025  
Report No. 25-25

CONSENT AGENDA

MINUTES OF  
MEETING

Regular Meeting – September 08, 2025

ROLL CALL

Present: Mrs. Groters, Ms. Townsend,  
Mrs. Ward, Mrs. Reidzans, and Mr. Flores-Garcia  
Absent: Mrs. Tanis and Ms. Rocha  
Also present: James Alston, Superintendent  
Eric Alcorn, Assistant Superintendent  
Chad Morrow, Director of Instruction  
Holly Kleyn, Assistant Superintendent of Finance

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:01 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

September 22, 2025 @ 6:00 p.m. Board of Education Center  
October 13, 2025 @ 6:00 p.m. Board of Education Center  
October 27, 2025 @ 6:00 p.m. Board of Education Center  
November 10, 2025 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS

- A note from the family of Karly Hand was shared, thanking the Board for their expression of sympathy.
- A letter of appreciation from State Representative John Fitzgerald was shared, thanking the district for allowing him and Congresswoman Scholten to host their town hall meeting at the high school.

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Groters, seconded by Mrs. Reidzans, to approve Consent Agenda items 25-18 and 25-19.

25-18 Approval of Regular Meeting Minutes from 08/25/25

25-19 Approval of Personnel Report

Yeas: 5      Nays: 0

MOTION CARRIED

ACTION –

A. Approval: 2025-26 Goals

It was moved by Mr. Flores-Garcia, seconded by Ms. Townsend, to approve the 2025-26 Goals as presented.

Yeas: 5      Nays: 0

MOTION CARRIED

B. Approval: 2025-26 Goal Committees

It was moved by Mr. Flores-Garcia, seconded by Mrs. Reidzans, to approve the 2025-26 Goal Committees as presented.

Yeas: 5      Nays: 0

MOTION CARRIED

PROPOSAL –

A. District Field Trips

Mr. Morrow reviewed a list of the field trips that our students will experience throughout the 2025-26 school year. Besides trips outside the 50-mile radius, it also listed local trips that students will take part in as an extension of their classroom learning experience. This proposal will be placed on the 09/22/25 agenda as a consent item.

INFORMATION & REPORTS –

A. Community Celebration

Mr. Morrow provided an update on the upcoming Kelloggsville Community Celebration, scheduled for Friday, September 12, 2025 from 4:30 PM – 7:00 PM in front of Kelloggsville Middle School. Final preparations are nearly complete with more than 20 groups participating to offer a wide range of activities designed for all ages. The entire community is encouraged to attend this event, which will conclude with the Rockets varsity football team hosting Fruitport in a special “Be Nice” game. Students wearing a *Be Nice* shirt will receive free admission to the game.

B. New Employee Orientation

Mr. Alcorn shared an overview of the New Staff Orientation held on August 22 from 7:30 a.m. – 12:00 p.m. The session covered a range of important topics, including sick leave policies, district priorities, and the evaluation process. New instructional staff also had the opportunity to meet with their union representatives and were formally welcomed to the K-Ville school community.

OTHER MATTERS – Mr. Alston welcomed the KHS Student/Board Representatives to tonight’s meeting, extending appreciation for their attending board meetings throughout the 2025-26 school year. Serena Preciado will be returning as a Senior representative and Cameron Clark will serve as the Junior representative. The Board also shared their appreciation to the students and look forward to working together with them this year.

STUDENT COMMENTS

- Cameron Clark – school and band are both going well so far;

- Serena Preciado – shared she had a very good summer and she’s excited for Community Celebration. They have their first band competition on Saturday in Rockford.

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Mr. Flores-Garcia – welcomed the student representatives and is excited for the goals this year;
- Mrs. Groters – also welcomed the student representatives and congratulated the football team on being 2-0. The first game was very well attended and the band sounded good. She shared that this is her favorite time of year – band & football;
- Mrs. Reidzans – thinks the parking lot looks great and stated that we have excellent field trip opportunities for our students;
- Ms. Townsend –nothing;
- Mrs. Ward – welcomed the student representatives and is glad the school year is going well so far.

ADJOURNMENT

President Ward adjourned the meeting at 6:34 p.m.

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Marie Groters, Secretary  
Kelloggsville Board of Education

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Tammy S. Skinner  
Recorder

VISITORS: Serena Preciado, Cameron Clark, Isaak Kowal

Kelloggsville Public Schools  
Board of Education  
Regular Meeting - 22 September 2025  
Report No. 25-26

CONSENT

Approval: Personnel Report

A. Employment

Name	Position	Rate	Date
Nicole Stigall	Instructional Supp. – SE	Step 6	09/05/25
Starlett Pierce	Instructional Supp. – Central	Step 6	09/05/25
Lacy Sleet	Instructional Supp. – West	Step 5	09/05/25
Diana Flier	P/T Inst. Supp. – Central	Step 7	09/11/25
Lynne Sytsma	P/T FS Utility – HS	Step 2	09/15/25
Larenz Davis	1.0 Network Administrator	Step 1	09/17/25
Ricardo Medina	P/T Janitor 2 <sup>nd</sup> Shift – HS	Step 1	09/18/25
Edgardo Miranda	P/T Janitor 2 <sup>nd</sup> Shift – Central	Step 1	09/18/25
Cody Baker	Utility – 2 <sup>nd</sup> Shift	Step 5	09/18/25

B. Resignation

Name	Position	Reason	Date
Wilmi Ortiz Genao	2 <sup>nd</sup> Shift Utility	Personal	09/19/25
Shannon Dahlquist	Girls Bowling Coach	Personal	09/17/25

C. Leave of Absence

Name	Position	Reason	Date
None			

D. Other

Name	Position	Action	Date
None			

E. Transfer - - Change of Assignment

Name	Former Position	New Position	Date
Alaina Spencer	Inst. Supp. – Southeast	1.0 Kinder Teacher – West	09/10/25
Makayla Moore	Food Service – Sub	Food Service Lead – KECLC	09/17/25

Kelloggsville Public Schools  
Board of Education  
Regular Meeting - 22 September 2025  
Report No. 25-27

CONSENT

District Field Trip Plan

Mr. Morrow presented the field trip plan for your consideration. This is a list of trips that students will take part in as an extension of their classroom learning experience. We can still approve more if they come up during the school year.

Recommendation:

It is recommended that the Board approve the field trip plan for the 2025-26 school year as presented.

Kelloggsville Public Schools  
Board of Education  
Regular Meeting - 22 September 2025  
Report No. 25-29

ACTION:

Board of Education Goal Committees

Ms. Rocha and Mrs. Tanis will need to let us know which committees they would like to be part of. The goals are at your seat for reference, along with those board members who have already chosen their committees.

Recommendation:

It is recommended that the Board approve the BOE Goal Committees for the 2025-26 school year as presented.





## Board of Education 2025–26 Goals

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### Goal A – Bond & Capital Improvement

Strategically plan, develop, and pass the November 2026 Bond Proposal to enhance facilities, safety, and learning environments across the district.

#### Supporting Actions:

- **Board of Education:**
  - Develop, market, and secure voter approval for the 2026 Bond Proposal.
- **Human Resources:**
  - Develop a Bond/Capital Improvement Committee with priorities from the facilities assessment.
  - Monitor and update district safety measures (signage, protective treatments, emergency protocols, audits).
- **Community:**
  - Reimagine communication strategies to share bond information transparently and inclusively.
  - Build trust through clear, accessible updates and community engagement opportunities.

#### **Human Resources Committee**

Alcorn (Chair), Kleyn, Gentile, Pate, Lakatos, Banks, Augustyn, M. Groters

#### **Report Dates**

01/26/26, 03/23/26, 05/04/26



## Board of Education 2025–26 Goals

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### Goal B – Student Success & Equity

Provide all students with equitable opportunities to succeed academically and socially, closing gaps while honoring diversity and inclusion.

#### Supporting Actions:

- **Board of Education:**
  - Monitor DEI program data across the curriculum/buildings.
- **Instruction:**
  - Provide staff PD to scaffold instruction and reduce achievement gaps (African-American, Hispanic, Special Education students).
  - Analyze science/social studies subgroup data and develop improvement plans.
  - Monitor the 6–12 resource room model to increase special education credit attainment.
  - Monitor the EL program and the use of curricular materials.
- **Human Resources:**
  - Conduct a DEI equity audit, update the program name, and address areas for improvement.

#### **Instruction Committee**

Morrow (Chair), Fontaine (Co-Chair), Lanser (Co-Chair), Muhammad, Sherman, Wass, Patin, Wearing, Lathrop, Ward, Reidzans, Townsend

#### **Report Dates**

10/13/25, 05/18/26



## Board of Education 2025–26 Goals

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### Goal C – Curriculum Innovation & Pathways

Strengthen curriculum and technology integration to expand pathways that prepare students for future-ready opportunities.

#### Supporting Actions:

- **Board of Education:**
  - Strengthen the K–5 STEM curriculum to align with secondary pathways.
  - Evaluate AI tools for curriculum development and update district AI policy with parent input.
- **Instruction:**
  - Provide staff training on Synergy LMS and assessment tools.
- **Operations:**
  - Monitor Synergy LMS/Assessment implementation and improve staff/student usage.

#### **Instruction Committee**

Morrow (Chair), Fountaine (Co-Chair), Lanser (Co-Chair), Muhammad, Sherman, Wass, Patin, Wearing, Lathrop, Ward, Flores-Garcia, Reidzans

#### **Report Dates**

02/09/26, 04/20/26, 05/18/26



## Board of Education 2025–26 Goals

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### Goal D – Family & Community Engagement

Engage parents and the broader community to support student success, district initiatives, and inclusive school culture.

#### Supporting Actions:

- **Board of Education:**
  - Engage parents and stakeholders through advisory groups.
- **Instruction:**
  - Involve parents/community in curriculum review, sex education, and school improvement committees.
- **Community:**
  - Expand communication strategies for non-English-speaking families (translations, guides, newsletters).
  - Highlight Student Spotlight success stories across platforms.
  - Reimagine major district events with inclusive, family-centered engagement.
  - Develop a communications plan for the rollout of new bus software.

#### Community Committee

C. Groters (Chair), Scott (Co-Chair), Linker, Roscoe, Mallett, Hand, Flores-Garcia, Townsend

#### Report Dates

02/09/26, 04/20/26, 05/04/26



## Board of Education 2025–26 Goals

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### Goal E – Student Voice & Leadership

Empower students to participate in governance and decision-making to build shared responsibility and respect.

#### Supporting Actions:

- **Board of Education:**
  - Create a Superintendent student focus group at the secondary level.

#### **Board of Education**

Alston (Chair), Ward (Co-Chair), Tanis (Co-Chair), Reidzans, Rocha, M. Groters, G. Townsend, Flores-Garcia, Preciado, Clark

#### **Report Dates**

11/25/25, 03/10/26



## Board of Education 2025–26 Goals

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### Goal F – Organizational Effectiveness

Improve district systems, staff recognition, and efficiency to strengthen overall operations and morale.

#### Supporting Actions:

- **Human Resources:**
  - Monitor online HR functions for accuracy.
  - Develop a timeline for the conversion to financial software.
  - Create an employee years of service recognition program (launch 2026–27).
- **Operations:**
  - Assess vehicle fleet replacement needs.
  - Oversee new bus garage completion and address post-construction issues.
  - Evaluate food service equipment for energy efficiency.
  - Review district technology infrastructure (servers, networking, cybersecurity).

#### **Operations Committee**

Hallo (Chair), Mr. Skinner (Co-Chair), Nickelson, Sellers, Pribble, Kleyn, Curtis, Tanis, M. Groters

#### **Report Dates**

11/25/25, 03/10/26

Kelloggsville Public Schools  
Board of Education  
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Report No. 25-30

PROPOSAL:

National Memorial Day Parade in Washington, D.C.

Mr. Anderson will report on the band's opportunity to travel to Washington, D.C. and will present everything involved in the trip.

Students will work to fundraise or pay for the trip, but they are asking the Board to help offset the cost for our students.

This will be brought back as a consent item on October 13<sup>th</sup>. During that board meeting, you can discuss whether the trip will be approved, whether the Board will contribute, and, if so, how much that will be.

Kelloggsville Public Schools  
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Report No. 25-31

INFORMATION:

Emergency Operations Updates

Mr. Augustyn and Mr. Alcorn will review the district's emergency operations updates and address any questions you may have about it.



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Report No. 25-32

INFORMATION

Summer Facilities Projects

Mr. Skinner will review a list of projects that were completed over the summer throughout the district.

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Board of Education  
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Report No. 25-33

INFORMATION

A Path Forward

Mr. Patin is going to highlight a new partnership he is exploring for the high school with Clarkston Morgan, the Kentwood County Commissioner, and the team at Fox 17. He will provide a brief report and address any questions you may have.