

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – February 26, 2024
Report No. 23-89

CONSENT AGENDA

MINUTES OF MEETING

Regular Meeting – February 12, 2024

ROLL CALL

Present: Mrs. Groters, Mrs. Reidzans, Ms. Rocha, Ms. Townsend and Mrs. Ward

Absent: Ms. Sellers and Ms. Tanis

Also present: Jim Alston, Superintendent

Jeff Owen, Director of Instruction

Eric Alcorn, Assistant Superintendent

Ngoc Dinh, Student Board Representative

Myrece Moore, Student Board Representative

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

February 26, 2024 @ 6:00 p.m. Board of Education Center

March 11, 2024 @ 6:00 p.m. Board of Education Center

March 25, 2024 @ 6:00 p.m. Board of Education Center

April 22, 2024 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS - None

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Groters, seconded by Ms. Townsend, to approve Consent Agenda items 23-77, 23-78 and 23-79.

23-77 Approval of Regular Meeting Minutes from 01/22/24

23-78 Approval of Personnel Report

23-79 Approval of Schools of Choice Resolution

Yeas: 5

Nays: 0

MOTION CARRIED

ACTION

A. Approval: Window Film Bids

It was moved by Mrs. Groters, seconded by Ms. Rocha, to approve the bid from National Glazing Solutions (NGS) Option B \$44,922, to add window film to all Kelloggsville buildings, as presented.

Yeas: 5 Nays: 0

MOTION CARRIED

B. Approval: 54th Street Academy and KECLC Paint Bids

It was moved by Ms. Rocha, seconded by Mrs. Groters, to approve the paint bid for 54th Street Academy \$23,595 and KECLC \$19,484 to H & H Painting Co., as presented.

Yeas: 5 Nays: 0

MOTION CARRIED

C. Approval: Bus Bids

It was moved by Mrs. Groters, seconded by Ms. Rocha, to approve the bid from Midwest Transit for the purchase of a new bus at the price of \$141,772, as presented.

Yeas: 5 Nays: 0

MOTION CARRIED

PROPOSAL

A. Proposal: 6th Grade Camp Dates

Mr. Morrow shared a proposal on potential dates for 6th grade camp for the fall of 2024. The dates of September 25, 26, and 27 have been selected, which are similar to the fall of 2023. By moving the dates up, from October to September, it provided better weather conditions, which allows for more opportunities for student participation, team-bonding experiences, and students becoming better acquainted with each other at the start of the new school year. Camp Manitou-Lin will again host the KMS 6th graders, in a day camp format, which has helped to increase participation rates. This proposal will be placed on the 02/26/24 agenda as a consent item.

B. Proposal: 2024-25 Graduation Dates

Mr. Patin presented dates for the 2024-25 school year for KHS, KVS, and 54th Street Academy. The dates are based on previous years' graduation ceremonies and because the school calendar has yet to be set beyond 2023-24, future dates will be proposed at a later time. This proposal will be placed on the 02/26/24 agenda as a consent item.

Kelloggsville High School: Thursday, May 15, 2025

Kelloggsville Virtual School: Tuesday, May 20, 2025

54th Street Academy: Wednesday, May 21, 2025

C. Proposal: District Finance Software

Mr. Alston shared a proposal to change the district's finance software. Currently, SchoolFinance is our financial management program system however, we were recently informed that the company that bought SchoolFinance would no longer be servicing the software as it is becoming obsolete. Replacement programs were reviewed from two (2) different companies and it was determined that LINQ would be the easiest to transition to and is the company that bought SchoolFinance. If approved, the

“go-live” date would take place on July 1, 2024. This proposal will be placed on the 02/26/24 agenda as a consent item.

INFORMATION & REPORTS

A. Report: Board of Education Goals Committee – “C”

The BOE Goals Committee – “C” (Owen– (Chair), Ward, Tanis, Patin, Morrow, Palmitier, Sherman, Farkas, Schilthuis), shared an update on their goal progress:

Board Goal #3

Use data to review the alignment of curriculum with State and Federal Standards and monitor implemented programs and explore new ideas to incentivize an increase in student achievement.

Desired Results: Raise student achievement in the classroom, on local assessments (NWEA) and state testing (PSAT, SAT, MSTEP).

Instruction Goal #1

Form district-wide school improvement committees consisting of administrators, teachers, parents and support staff to assist in developing the SI Plan for the district.

Desired Results: Creation of goals and activities designed to improve student performance on all academic assessments, as well as supporting the social and emotional needs of our students.

Instruction Goal #3

Update all Curriculum Maps.

Desired Results: All courses in the district will have maps that are similar in format and provide the information necessary for new or inexperienced teachers to teach the curriculum without having to search for resources on their own.

Instruction Goal #4

Monitor the K-12 EL Program and the implementation of new curricular materials.

Desired Results: Improve the performance of EL students on the annual WIDA Assessments. There will be increased focus on EL achievement at KHS as a result of the Additional Targeted Support designation from the Michigan Department of Education.

For BOE Goal #3, Mr. Owen shared that all buildings have incentives in place to motivate students to perform their best on assessments. The issue however, is that the state-mandated test results are not received in a timely manner, other than NWEA. He shared that there is an impact on student growth when students receive incentives for doing their best. He shared data from EVAAS (Education Value Added Assessment System), which is a web-based reporting system available to all districts and schools in Michigan. It compares student growth data to other students within the state, listing indicators as; well above, above, expected, below, and well below in M-Step assessments for the 2023 school year. He highlighted areas where our students are well above/above and at expected growth measures and then areas that need more focus to get our students over the bar for higher achievement scores. For Instruction Goal #1, the committee will meet in March to review our current plan in MICIP (Michigan

Integrated Continuous Improvement Process). This plan outlines a pathway for districts to improve student outcomes by assessing whole child needs to develop plans and coordinate funding. To achieve Instruction Goal #3, all staff are currently working on updating their curriculum maps. Phase 1, which is getting all of the information on a similar template, will take place over the next year, sharing a sample of what the template will include. Phase 2 will be the continual updating of the maps to ensure their accuracy. He added that with the cancellation of the January 15 professional development day, less time has been available for teachers to update their maps so the goal is to have the bulk of this work take place as a summer work project. Lastly, for Instruction Goal #4, newly purchased EL materials are being implemented on schedule with favorable reviews by EL staff, adding that it will be exciting to see the impact on the upcoming WIDA testing. EL staff are in the process of updating the EL Program Guidelines for the district, which has not been updated in several years. In addition, the district is working with Kent ISD to identify areas of growth within the EL Department using a "Gold Standard" document that will be required of all districts for the 2024-25 school year. The committee will share their next update at the 04/22/24 board meeting.

B Report: Human Resources Goal Committee

The HR Goals Committee (Alcorn – Chair, Schilthuis, Palmitier, Ricketson, Gentile, Pate, Lakatos, Rocha, Townsend) shared an update on their goal progress:

HR Goal #1

District and labor groups will collaboratively meet and mutually agree on new contracts that will be successfully completed by the summer of 2024.

Desired Results: The district and labor groups have successfully and mutually agreed on new contracts, extending for three (3) years, which are equitable for both parties.

HR Goal #2

Implement safety measures and policies designed for students and staff.

Desired Results: Ensure that district safety measures (exterior building lettering, protective window treatment, emergency flipcharts, building maps, and security audit) and policies are current.

HR Goal #3

Review and monitor the New Teacher Training Program established for all new and probationary staff.

Desired Results: Create a document establishing a schedule for new teacher meetings with specific topics.

Mr. Alcorn shared that for HR Goal #1, all labor contracts/agreements are set to expire at the end of the 2023-24 school year. The process to settle new contracts/agreements will be similar to what has taken place in past negotiations; set teams and define roles, reviewing current language and begin meetings and recommendations with groups, ending with the KEA. To accomplish HR Goal #2, the following items have been implemented or are in the process of implementation; exterior parking lot light updates at West, SE, and KMS, Emergency Flip Charts/Emergency Handbooks for all buildings,

Emergency Evacuation Signs for all buildings, updated district maps that have been shared with first responders and law enforcement agencies, exterior door lettering, additional security cameras at SE/West, fire alarms that connect to EPS monitoring company, exterior window security film, and two weapons detection devices for extra-curricular events. Lastly, for HR Goal #3, current initiatives were shared that include the new employee orientation, classroom management training, and the committee is reviewing neighboring districts' information on their new employee training process. The committee will share their next update at the 03/25/24 board meeting.

C Report: Benchmark Assessment Progress

Mr. Owen shared the progress for students on NWEA assessments from Fall 2022 to Winter 2023 based on the targeted growth calculated for each student in the areas of Reading and Math. He highlighted groups where students had growth and indicators show that we are doing things right and moving in a good direction, especially at the high school level. He also highlighted areas where student groups showed areas that need to be re-evaluated and we need to look at different modules to deliver instruction to increase student achievement, as in the area of special education. He concluded his report by sharing that when the right incentives are used, it gives students even more encouragement to give their best efforts.

OTHER MATTERS - None

STUDENT COMMENTS

- Ngoc Dinh – nothing;
- Myrece Moore – nothing

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Townsend - nothing;
- Ms. Rocha – had the opportunity to attend the NSBA's Advocacy Institute, January 28-30, in Washington, D.C. She shared that there was a lot of interesting information that focused on the latest developments in education policy and legislation and enjoyed the speakers and topics that covered the change in school boards today;
- Mrs. Reidzans – shared that she is grateful for all of the measures being taken to keep our staff, students, and community safe;
- Mrs. Groters – congratulated Mr. Coon on being recognized by Representative John Fitzgerald, as Teacher of the Month, adding that her children had him and it is great to see Kelloggsville recognized;
- Mrs. Ward – shared appreciation for the information presented on keeping our district as safe as possible and for all of the good work with academics, referencing the SNN article on AP Classes – so many great opportunities and they are very much appreciated;

ADJOURNMENT

President Ward adjourned the meeting at 6:55 p.m.

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Crystal Reidzans, Secretary
Kelloggsville Board of Education

Beth A. Postma
Recorder

VISITORS: Keith Caterino, Dave Skinner, Nick Patin, and Chad Morrow.