

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – March 11, 2024
Report No. 23-101

CONSENT AGENDA

MINUTES OF MEETING

Regular Meeting – February 26, 2024

ROLL CALL

Present: Mrs. Groters, Mrs. Reidzans, Ms. Rocha, Ms. Sellers,
Mrs. Tanis, Ms. Townsend and Mrs. Ward
Also present: Jim Alston, Superintendent
Jeff Owen, Director of Instruction
Eric Alcorn, Assistant Superintendent
Terri Ricketson, Chief Financial Officer

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

March 11, 2024 @ 6:00 p.m. Board of Education Center

March 25, 2024 @ 6:00 p.m. Board of Education Center

April 22, 2024 @ 6:00 p.m. Board of Education Center

May 06, 2024 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS

A note from the family of Phillip (Butch) Glass was shared, thanking the Board for their expression of sympathy. (Ricketson Family)

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Groters, seconded by Ms. Sellers, to approve Consent Agenda items 23-89, 23-90, 23-91, 23-92, 23-93 and 23-94.

23-89 Approval of Regular Meeting Minutes from 02/12/24

23-90 Approval of Personnel Report

23-91 Approval of Expenditure Report

| | | | |
|---------------|--------------|---------------|-------------|
| General Fund: | \$686,329.59 | Food Service: | \$21,192.46 |
|---------------|--------------|---------------|-------------|

| | | | |
|-------------|--------|-------------------|--------------|
| Child Care: | \$0.00 | Capital Projects: | \$514,088.99 |
|-------------|--------|-------------------|--------------|

Mrs. Scott reviewed the expenditures from the General Fund

23-92 Approval of 6th Grade Camp Dates

23-93 Approval of 2024-25 Graduation Dates for KHS/54th Street/KVS

23-94 Approval of District Finance Software

Yeas: 7 Nays: 0

MOTION CARRIED

ACTION

A. Approval: 2023-24 Budget Amendments

It was moved by Mrs. Tanis seconded by Ms. Townsend, to approve the budget amendments as presented for the 2023-24 school year.

Yeas: 7 Nays: 0

MOTION CARRIED

B. Approval: 54th Street Academy/KECLC Carpet Bids

It was moved by Ms. Rocha, seconded by Ms. Townsend, to approve the carpet/flooring bid for 54th Street Academy \$35,166 and KECLC \$79,950 to Phoenix Interiors as presented.

Yeas: 7 Nays: 0

MOTION CARRIED

PROPOSAL

A. Proposal: 2024-25 Board of Education Meeting Dates

A board meeting schedule for 2024-25 was proposed by Mr. Alston, based on the 2nd and 4th Mondays of each month, except for April + May 2025. The months of December and April will only have one (1) meeting scheduled due to school vacation breaks. Meeting times will be 5:30 p.m. when school is not in session and 6:00 p.m. when school is in session. This proposal will be placed on the 03/11/24 agenda as a consent item.

A. Proposal: Community Celebration Date

The district has sponsored the Community Celebration event for many years, in partnership with other organizations and businesses, to provide activities for our community. Mr. Owen and Mr. Roscoe recommend the celebration be held on Friday, September 13, 2024, with a football game to follow the celebration event. This proposal will be placed on the 03/11/24 agenda as a consent item.

INFORMATION & REPORTS

A. Report: Operations Goals Committee

The Operations Goals Committee (Caterino – Chair, D. Skinner – Co-Chair, Nickelson, Dusendang, Hallo, Slater, Keena, Tanis, M. Groters, and Ricketson), shared an update on their goal progress:

Operations Goal #1

Improve school safety by investigating/implementing: safety film on exterior glass, improved parking lot lighting, improved lighting in MS lunchroom, and investigate Bogen upgrades to modernize.

Desired Results: Increased school safety.

Operations Goal #2

Monitor the KHS STEM addition and conclusion of Southeast Media Center.

Desired Results: Successful completion of both projects.

Operations Goal #3

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Monitor the implementation of Synergy.

Desired Results: Successful transition to the new student information system.

Operations Goal #4

Monitor HVAC installation at KECLC kitchen.

Desired Results: Improved working conditions within the kitchen.

Operations Goal #5

Evaluate the options for a district-wide ID policy for students.

Desired Results: Determine the feasibility of implementing such a policy, the benefits and whether or not this is sustainable (consequences).

Operations Goal #6

Evaluate the transportation fleet.

Desired Results: Determine status of all transportation options and create a plan for improvement/upgrades.

Operations Goal #7

Investigate 54th Street Academy/Administration Office/KECLC fire detection system.

Desired Results: Improve fire detection and modernize the system.

Operations Goal #8

Place the entire district on the same secure entrance monitoring system (HS and Bus Garage).

Desired Results: Standardize the system and consolidate from two systems to one

Operations Goal #9

Evaluate food service equipment.

Desired Results: Investigate the status of food service equipment and modernize for energy efficiency and improved service.

For Operations Goal #1, Mr. Caterino shared in the update he presented at the 11/27/23 board meeting that both the middle school lunchroom and parking lot lights were upgraded/replaced with brighter and more energy efficient fixtures and bulbs this past fall. In addition, the Board approved a bid on 02/12/24, to add protective window film to our buildings to help keep unwanted intruders out of the buildings – installation to begin soon. The Bogen system at Southeast will be tested over Spring Break to determine what upgrades may be necessary to modernize the system. In completion of Goal #2, the Southeast Media Center was successfully completed in late September and a new collection of books are on the shelves and students have resumed weekly visits. Construction at the HS STEM was also completed on schedule and students are utilizing the space. Staff and students have made the transition to Synergy for Goal #3, and as the school year progresses, the tech department has been implementing more functions and continue to roll out new changes such as student fees, student course requests, teacher course recommendations, and the start of transitioning to the LMS (Learning

Management Software/System). For Goal #4, quotes were reviewed for HVAC upgrades at the KECLC kitchen and due to pricing, other systems are being analyzed, such as a window unit. Evaluation of options for a district-wide ID policy for students is still under review, as identified in Goal #5, and discussion with building administrators will continue on ways to incorporate the use of student ID's to a level that is both feasible and practical. For Goal #6, evaluation of the district transportation fleet is continually being monitored and currently there is at least one (1) bus that is showing a lot of rust and one (1) model that is older, resulting in the Board's approval of the purchase of a new bus at the 02/12/24 meeting. The status on delivery of that bus is yet to be determined. Fire detection systems for 54th Street Academy/Administration/KECLC, as referenced in Goal #7, have been approved and 54th Street Academy is completed, KECLC should be installed by the end of the year and the Administration building will not be added at this time. For Goal #8, work is moving forward on standardizing the secure entrance monitoring for KHS and the Maintenance building. This allows the door systems to be manageable from one site and ready should an emergency arise. Lastly, for Goal #9, the status of food service equipment is ongoing and discussions have transitioned to new administration and further updates on this goal are hopeful for later this spring. The committee will provide another update on their goals at the 05/06/24 meeting.

B. Information: Safe Gun Storage Initiative

Ms. Benavidez, KPS School Social Worker, shared information with the Board about an organization that she is part of and possibly leading a district initiative in regards to the awareness of secure firearm storage. She shared her personal story on how this issue has impacted her family and life and that firearms are now the leading cause of death among children in the US. She also shared her recent experience of being invited to the White House, which among the speakers were First Lady Dr. Jill Biden, the Director of the Office of Gun Violence Prevention, and the Secretary of Education, to discuss the Safe Firearm Storage Executive Action, announced by the Biden-Harris administration, and the important role that schools can plan in sharing this life saving information with parents and their communities. The Be SMART campaign was launched to promote responsible gun ownership in order to reduce child gun deaths as a framework that individuals can follow to help keep kids from accessing firearms by storing them securely. The Board asked that they work together, with Ms. Benavidez, in getting this important information out to our entire school community and advocate for the safety of our students.

OTHER MATTERS

Mr. Alston extended appreciation to the staff that have announced their retirement from Kelloggsville Public Schools. He thanked them for their many years of service and dedication, their vast amount of knowledge and expertise, all of which will be greatly missed. He also extended appreciation to Mrs. Postma for her many years of service and dedication, adding that there is not a construction project within the district that she did not have some type of contribution with – she will be greatly missed.

STUDENT COMMENTS

- Ngoc Dinh – absent;
- Myrece Moore – absent;

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Townsend – congratulated the retirees for their many years of commitment and service to our students, it is well deserved and they will be greatly missed. She also thanked Mrs. Ricketson for sharing information on the budget and for the committees and all of their hard work;
- Ms. Rocha – thanked all of the retirees, sad to see them leave but excited for them. She also thanked everyone for their hard work on the budget and reports that were shared tonight;
- Mrs. Reidzans – shared appreciation to the retirees and for their many years of service and expertise. She was also excited to see the email regarding the increased achievement scores in both Math and Reading at Southeast Elementary;
- Mrs. Tanis – also thanked the retirees for sharing all of their experience and dedication with our students. She congratulated the bowling team for sending a teammate to state finals and to Ms. Sellers on becoming a new grandmother;
- Mrs. Groters – congratulated the retirees, her children had many as teachers and it is a tribute of their many years of service to stay with the district, many for 30+ years;
- Ms. Sellers – expressed congratulations to the retirees, she is very happy for them and thanked them for their many years of service and dedication;
- Mrs. Ward – shared appreciation to the retiring staff, sharing that many have been with the district for a long time. She shared appreciation for Mrs. Ricketon’s work on the budget and for putting the district in a good place;

ADJOURNMENT

President Ward adjourned the meeting at 6:47 p.m.

Crystal Reidzans, Secretary
Kelloggsville Board of Education

Beth A. Postma
Recorder

VISITORS: Keith Caterino, Dave Skinner, Ericka Scott, Eunice Benavidez, and Cathy Chitlenden .