

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – June 24, 2024
Report No. 23-156

CONSENT AGENDA

MINUTES OF
MEETING

Regular Meeting/Budget Hearing – June 10, 2024

ROLL CALL

Present: Mrs. Groters, Mrs. Reidzans, Ms. Sellers, Mrs. Tanis,
Ms. Townsend and Mrs. Ward

Absent: Ms. Rocha

Also present: Jim Alston, Superintendent

Jeff Owen, Director of Instruction

Eric Alcorn, Assistant Superintendent

Terri Ricketson, Chief Financial Officer

MEETING CALLED TO ORDER

President Ward called the meeting to order at 5:30 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

June 24, 2024 @ 5:30 p.m. Board of Education Center

July 22, 2024 @ 5:30 p.m. Board of Education Center

August 12, 2024 @ 5:30 p.m. Board of Education Center

August 26, 2024 @ 5:30 p.m. Board of Education Center – Goals Session

COMMUNICATIONS

- A letter of appreciation was shared from the Ricketson Family that thanked the Board for their expression of sympathy in the passing of Mr. Phillip Glass.
- A letter was shared from the Be SMART Organization, sharing appreciation for the Board's support of the secure storage resolution and the partnership in sharing information with the Kelloggsville community on secure firearm storage.

VISITORS

President Ward welcomed visitors.

BUDGET HEARING

The Budget Hearing was opened by President Ward at 5:37 p.m. Assistant Superintendent of Finance, Mrs. Holly Kleyn, conducted the hearing to share the Board's intention of adopting the 2024-25 Budget Resolution and certification of the tax rates as per form L-4029.

REPORT OF THE SUPERINTENDENT

Consent Agenda

Regular Meeting
June 10, 2024
Page Two

It was moved by Mrs. Groters, seconded by Ms. Townsend, to approve Consent Agenda items 23-149, 23-150, 23-151 and 23-152.

23-149 Approval of Regular Meeting Minutes from 05/20/24

22-150 Approval of Personnel Report

23-151 Approval of 2024-25 Budget

23-152 Approval of MHSAA Resolution

Yeas: 6

Nays: 0

MOTION CARRIED

ACTION

A. Approval of Labor Contracts (Secretary Group, Administrators, Auxiliary Services)

It was moved by Mrs. Groters, seconded by Ms. Townsend, to approve the labor contracts for the Secretarial Group, Administrators, and Auxiliary Services for a period of three (3) years; 2024-25, 2025-26, and 2026-27.

Yeas: 6

Nays: 0

MOTION CARRIED

PROPOSAL - None

INFORMATION & REPORTS

A. Report: Board of Education Goals Committee – “C”

The BOE Goals Committee – “C” (Owen– (Chair), Ward, Tanis, Patin, Morrow, Palmitier, Sherman, Farkas, Schilthuis), shared an update on their goal progress:

Board Goal #3

Use data to review the alignment of curriculum with State and Federal Standards and monitor implemented programs and explore new ideas to incentivize an increase in student achievement.

Desired Results: Raise student achievement in the classroom, on local assessments (NWEA) and state testing (PSAT, SAT, MSTEP).

Instruction Goal #1

Form district-wide school improvement committees consisting of administrators, teachers, parents and support staff to assist in developing the SI Plan for the district.

Desired Results: Creation of goals and activities designed to improve student performance on all academic assessments, as well as supporting the social and emotional needs of our students.

Instruction Goal #3

Update all Curriculum Maps.

Desired Results: All courses in the district will have maps that are similar in format and provide the information necessary for new or inexperienced teachers to teach the curriculum without having to search for resources on their own.

Instruction Goal #4

Monitor the K-12 EL Program and the implementation of new curricular materials.

Desired Results: Improve the performance of EL students on the annual WIDA Assessments. There will be increased focus on EL achievement at KHS as a result of the Additional Targeted Support designation from the Michigan Department of Education.

For BOE Goal #3, Mr. Owen shared that all buildings have incentives in place to motivate students to perform their best on assessments. Preliminary M-Step data is now becoming available and WIDA and College Board assessment data will be released during the summer. A summary of these scores will be presented in the next report and results will be used to adjust programming and instruction for the 2024-25 school year. For Instruction Goal #1, the District School Improvement Committee met in March and reviewed the current SI plan and made the following recommendations to improve the plan for the 2024-25 school year; increased focus on attendance, add more staff training, analysis of science and social studies data, analysis of data concerning the work of the mental health clinicians in the district, and develop incentives for greater student participation in after-school tutoring programs. To achieve Instruction Goal #3, with the implementation of Synergy, changes have been updated to the process of completing curriculum maps. A final template for the maps has been released to staff and all of this information will be exported to the Learning Management System in Synergy. Paid opportunities will be provided to staff, to work on their pacing guides and daily progressions this summer. The goal is to have this project completed by the end of the 2024-25 school year. Lastly, for Instruction Goal #4, EL teachers have shared favorable reviews of the newly purchased curricular materials. There are some areas that will require the use of supplemental materials but the group is excited to see the results of WIDA testing, which will be released over the summer.

B. Report: Benchmark Assessment Progress

Mr. Owen shared the progress for students on NWEA assessments from Fall 2023 to Spring 2024, based on the targeted growth calculated for each student in the areas of Reading and Math. He highlighted groups where students had growth and indicators show that we are doing things right and moving in a good direction, especially in areas where supports have been added. He also highlighted areas where student groups showed areas that need to be re-evaluated and we need to look at different modules to deliver instruction to increase student achievement, as in the area of special education and secondary math. He concluded his report by sharing that when the right incentives are used, it gives students even more encouragement to give their best and thanked the staff for their efforts and hard work. Mr. Alston shared appreciation to Mr. Owen for his hard work on raising the bar and scores for our students.

SUPERINTENDENT EVALUATION

Per the Revised School Code requirement, the Board conducted their annual Superintendent Evaluation for Mr. Alston, to evaluate his performance as part of the comprehensive performance evaluation system using the MASB provided tool. The instrument takes into account Board/Staff/Community Relations, Business & Finance, Instructional Leadership and Student Growth Data. Based on the scores provided, Mr. Alston's summative evaluation score indicated a rating of "Highly Effective" for the 2023-24 school year. The Evaluation will be placed on the 06/24/24 agenda as an action item.

OTHER MATTERS

Mr. Alston shared appreciation to Mrs. Ricketson and Mrs. Postma for all of their hard work, expertise, and dedication to the Kelloggsville District over their many years of service – they will both be extremely missed.

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Townsend – echoed Mr. Alston’s comments – Mrs. Ricketson and Mrs. Postma will be missed. She thanked Mrs. Kleyn for stepping up for her first presentation of the budget – she did a great job. She welcomed Mrs. Skinner as Executive Admin Assistant and thanked everyone for their hard work, including Mr. Owen and the amazing job he does with our students and programs, especially in Reading and Math. She thanked the teachers and entire staff for stepping up and pushing our students to do their best. She also thanked Mr. Alston for his leadership with the Kville district.
- Mrs. Reidzans – extended appreciation to Mrs. Ricketson and Mrs. Postma for their many years of service to the district and for being so meticulous over the years - wishing them the best in retirement. She congratulated Mrs. Skinner and Mrs. Kleyn in their new roles and shared that she is excited to see math supports being implemented and is looking forward to how that will assist students in the future. She also thanked Mr. Alston for his hard work and dedication to the district.
- Mrs. Tanis – thanked Mrs. Ricketson and Mrs. Postma for their many years of service and commitment to the Kelloggsville district, extending appreciation for all that they have done and wishing them the best in life and new adventures. She extended appreciation to Mr. Alston and congratulated him on his evaluation rating, adding that he deserved the highest scores across the board and appreciates all of his hard work and his team’s support. She also extended a warm welcome to Mrs. Skinner in her new role;
- Mrs. Groters – also shared appreciation to Mrs. Ricketson and Mrs. Postma for their many years of service, adding that they will be greatly missed. She welcomed Mrs. Skinner and Mrs. Kleyn in their new roles. She also thanked everyone for all of their hard work and appreciates all of the great programs that were provided for the students to help them with their life’s achievements;
- Ms. Sellers – shared that Mrs. Ricketson and Mrs. Postma will be missed and it has been wonderful working with them over the years. She congratulated and welcomed Mrs. Skinner and Mrs. Kleyn in their new roles. She extended appreciation to Mr. Alston for his guidance and hard work and for the wonderful programs that have been provided to our students – great job by all;
- Mrs. Ward – also shared appreciation to Mrs. Ricketson and Mrs. Postma for all of their hard work over the years and to Mr. Alston for his expertise and guidance of the district. She added that she is looking forward to working with Mrs. Skinner and Mrs. Kleyn and all of the many good things that will be happening next school year;

Regular Meeting
June 10, 2024
Page Five

ADJOURNMENT

President Ward adjourned the meeting at 6:46 p.m.

Crystal Reidzans, Secretary
Kelloggsville Board of Education

Beth A. Postma
Recorder

VISITORS: Holly Kleyn and Tammy Skinner.