

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – November 24, 2025
Report No. 25-55

CONSENT AGENDA

MINUTES OF
MEETING

Regular Meeting – November 10, 2025

ROLL CALL

Present: Mrs. Groters, Mrs. Ward, Mrs. Reidzans,
Mrs. Tanis, Ms. Rocha and Mr. Flores-Garcia

Absent: Ms. Townsend

Also present: James Alston, Superintendent
Eric Alcorn, Assistant Superintendent
Holly Kleyn, Assistant Superintendent of Finance
Cameron Clark, Student Board Representative

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

November 24, 2025 @ 6:00 p.m. Board of Education Center

December 08, 2025 @ 5:30 p.m. Kelloggsville High School (CLA)

January 12, 2026 @ 6:00 p.m. Board of Education Center (Organizational)

January 26, 2026 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS

- The Board received a letter from the Michigan School Business Officials congratulating Holly Kleyn on successfully meeting the requirements to renew her Chief Financial Officer certification. This renewal represents a significant professional achievement, requiring the completion of 150 hours of professional development as established by the MSBO Board of Directors through its Professional Development Committee. The Board commends Mrs. Kleyn for this outstanding accomplishment!

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mr. Flores-Garcia, seconded by Mrs. Tanis, to approve Consent Agenda Items 25-49 and 25-50.

25-49 Approval of Regular Meeting Minutes from 10/27/25

25-50 Personnel Report

Yeas: 6 Nays: 0

MOTION CARRIED

ACTION – None

PROPOSAL – Teacher Tenure List

The list of potential eligible teachers for tenure, at the conclusion of the 2025-26 school year, are as follows:

<i>Name</i>	<i>Assignment</i>	<i>Year Employed</i>
Austin Jackson	Central Teacher	2022-23 School Year
Emily Ogg	Central Teacher	2022-23 School Year
Kristi VanderWoude	West Teacher	2022-23 School Year
Kenneth Pinch	High School Teacher	2022-23 School Year
Lauren Fischer	Southeast Teacher	2022-23 School Year
Jodi Wolters	Central Teacher	2022-23 School Year
Maximilian Young	Middle School Teacher	2024-25 School Year

(will be off probation at the end of the year, got tenure at GRPS)

This proposal will be placed on the 11/24/25 agenda as a consent item.

INFORMATION & REPORTS –

A. Outdoor Discovery Center Field Trip

Mrs. Zender and Ms. Dykhouse thanked the Board for providing funding for the recent field trip to Outdoor Discovery Center, which benefited 155 fifth-grade and 150 fourth-grade students. The financial support, including transportation costs, made the experience possible with no cost to our families. The trip provided meaningful, hands-on learning experiences that extended classroom instruction and sparked a genuine interest in nature and environmental science. Fifth-grade students explored wetlands in small groups, observing firsthand how Earth's systems interact. Fourth-grade students experienced science standards related to animals, their structures, and survival needs. Students were able to observe and even touch various animals, enhancing their understanding through direct interaction. The event was well supported by parent chaperones, and several of the instructors were retired teachers who provided valuable educational guidance. They also ended the trip going to Lake Michigan. Many students had never seen Lake Michigan before, making the trip a memorable experience. Overall, the field trip fostered student engagement, strengthened interest in science, and created meaningful connections among students. Appreciation was expressed to the Board for enabling such a successful and impactful learning opportunity.

B. Elementary Parent-Teacher Conferences

Mr. Muhammad and Mrs. Wass presented highlights on parent participation at the elementary level for the fall parent-teacher conferences held on October 2 & 8. Participation data for each building was as follows: Southeast Elementary: 87.98% of families participated in-person. The remaining families engaged through phone conferences or received progress reports, resulting in a 100% overall parent connection rate. West Elementary: 98.00% attended in person, with the remaining 31 families connected via progress reports or phone conferences, achieving 100% parent contact. Central Elementary: 98.16% attended in person, with the remaining 54 families contacted through progress reports, emails, or phone calls, achieving 100% parent contact as well. Overall, participation rates showed a slight increase compared to

previous years. Parents were able to schedule conferences through the Synergy platform for the first time, and many families are using this tool successfully.

C. Elementary School Improvement Plans

Mrs. Wass presented the Southeast school improvement goals for the upcoming year. Students will take the NWEA assessments in the fall, winter, and spring. The reading goal is for 70% of students to meet or exceed their projected growth from fall 2025 to spring 2026; last year, 62% met this target. The math goal is for 75% of students to meet or exceed their projected growth. For the whole-child (SEL) goal, the aim is for all students to show an increase in their SEL scores from fall to spring. Instructional supports include Bookworm for grades K–2, IRP, and daily literacy activities. In math, the curriculum includes Math Expressions, with intervention provided for students performing in the lower range. SEL instruction will occur weekly. Mrs. Wass also noted that it typically takes 2–4 years for English Language Learners (ELL) who arrive from another country to test out of the program. For West, the goals mirror Southeast: 70% of students meeting or exceeding projected growth in reading; 62% met the goal last year. The math goal is 75%, and SEL growth for all students. The ELL program aims for a 10% exit rate. Instructional supports are the same as those used at Southeast. For Central, Mr. Muhammad shared the goals are for 50% of students to meet or exceed projected growth in both reading and math, with SEL scores increasing for all students. Supports include daily read-alouds, Bookworms, and small-group reading instruction as needed. Math instruction utilizes EnVision Math, problem-based learning, and small-group lessons using Bridges. SEL instruction includes Second Step lessons delivered by the counselor, along with PBIS and SOAR initiatives. ELL students receive direct language instruction, with newcomers receiving additional small-group or one-on-one support. WIDA scores have shown strong performance recently, and the school continues to recognize and celebrate students who exit the ELL program.

OTHER MATTERS – None

STUDENT COMMENTS –

- Cameron Clark – shared that all of the field trips supported by the Board provide great opportunities and create lasting memories for students. He also mentioned that band auditions for the Washington D.C. trip will take place next week and expressed his excitement about participating. He expects to learn soon whether he has been selected.

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Rocha – thanked the elementary administrators for their reports on parent-teacher conferences and school improvement plans. She also shared that she loves hearing about the various field trips, particularly the hands-on experiences;
- Mrs. Reidzans – shared that it’s encouraging to see the school improvement plans and the progress being made. She also expressed appreciation for the field trips, noting their importance in providing valuable experiences for students;

- Mrs. Tanis – thanked Mrs. Kleyn for the hours and amount of work she contributed for her certification. She also congratulated Ms. Groters on her award and appreciate her consistent and effective communications;
- Mrs. Groters – she greatly appreciated the field trip clips – sharing that these experiences truly reflect our goals and leave lasting memories that spark students’ interest for years to come. She thanked Ms. Kleyn for her dedication and hard work.
- Mr. Flores-Garcia – thanked and congratulated Ms. Kleyn on her certification. He also remarked that he had attended this field trip with his son last year and found it be a wonderful experience, noting how much the students enjoyed it how it creates lasting memories;
- Mrs. Ward – echoed previous comments, expressing appreciation for Mrs. Kleyn for her contributions. She also congratulated Ms. Groters, noting that her recognition reflects the strength of her communication efforts. She added that she is very supportive of the field trips and values the experiences they provide for our students.

ADJOURNMENT

President Ward adjourned the meeting at 6:48 p.m.

Marie Groters, Secretary
Kelloggsville Board of Education

Tammy S. Skinner
Recorder

VISITORS: Denise Wass, Bilal Muhammad, Lamont Mallett, Cameron Clark, Isaak Kowal.