

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – April 21, 2025
Report No. 24-132

CONSENT AGENDA

MINUTES OF
MEETING

Regular Meeting – March 24, 2025

ROLL CALL

Present: Mrs. Reidzans, Ms. Townsend, Mrs. Ward,
Mrs. Tanis, Mrs. Groters, Mr. Flores-Garcia and Ms. Rocha
Also present: Jim Alston, Superintendent
Jeff Owen, Assistant Superintendent of Instruction
Holly Kleyn, Assistant Superintendent of Finance
Myrece Moore, Student Board Representative

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

April 21, 2025 @ 6:00 p.m. Board of Education Center

May 05, 2025 @ 6:00 p.m. Board of Education Center

May 19, 2025 @ 6:00 p.m. Board of Education Center

June 09, 2025 @ 5:30 p.m. Board of Education Center

EMPLOYEE RECOGNITION

Mr. Alcorn highlighted employees who were recognized as going above and beyond in their service and dedication to the students of Kelloggsville Public Schools. Each staff member will receive a \$100 Amazon Gift Card and Certificate of Recognition from the Board of Education;

Support Staff: Trisha Keena – Administrative Assistant

Elementary: Katelynn Pawloski, Speech Pathologist

Secondary: Melissa Dart, KHS Teacher

COMMUNICATIONS – NONE

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Ms. Townsend, seconded by Ms. Rocha, to approve Consent Agenda items 24-122, 24-123, 24-124, 24-125.

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| 24-122 | Approval of Regular Meeting Minutes from 03/10/25 |
| 24-123 | Approval of Personnel Report |

24-124 Approval of Expenditure Report
 General Fund: \$755,169.92 Food Service: \$22,176.72
 Child Care: \$0.00 Capital Projects: \$45,129.58

Mrs. Scott reviewed the expenditures from the General Fund

24-125 Approval of Teacher Tenure List
Yeas: 7 Nays: 0 MOTION CARRIED

ACTION

A. Approval: Bus Garage/Parking Lot Bids

It was moved by Mr. Flores-Garcia, seconded by Mrs. Tanis, to approve the Bus Garage/Parking Lot Bids as presented.

Yeas: 7 Nays: 0 MOTION CARRIED

PROPOSAL

A. Kent ISD Enhancement Millage

All the school districts in the KISD support a regional enhancement millage for ten (10) years. The proceeds from a successful election would be distributed to each district on a per pupil amount. The funds could be used at the discretion of each district. The election will be held in November, 2025.

INFORMATION & REPORTS

A. Report: Be SMART

Mrs. Benavidez provided an update on the Secure Storage Initiative Resolution, which was passed in May, 2024. Recently, a couple of new laws have passed, requiring schools to inform parents about the secure firearm storage law. Kelloggsville has taken a leading role in communicating this important information. To date, we have distributed 22 gun locks to parents, generously donated by the Wyoming Police Department. Additionally, Kelloggsville has officially become a Be SMART Partner, allowing us to utilize their materials and incorporate our logo on them. The entrepreneurial students at the high school have designed the Be SMART t-shirts and are creating an infomercial to be shared with all students. Mr. Augustyn has reached out to the Kentwood Police Department, which will assist in distributing our Be SMART materials to individuals registering for gun licenses. Ms. Groters reported that we now have a dedicated webpage for Be SMART, and the information is regularly featured in our district newsletters. We plan to continue making the gun locks available at various community events, including Coffee Chats, Parent-Teacher Conferences and Athletic events. Furthermore, Mrs. Benavidez was recently interviewed by CBS, for an upcoming national broadcast on gun safety.

B. Report: District Security Update

Mr. Augustyn provided an overview of recent district security updates. Since November, he has conducted site surveys at each building across the district and is working with facilities to address a few areas requiring refinement. Transportation

and facilities will also be included in any upcoming safety presentations and training sessions. He is currently in the process of implementing the statewide Standard Response Protocols (SRPs) for the district, which must be integrated by 2026. These protocols include procedures for Hold, Secure, Lockdown, Evacuate and Shelter, and Mr. Augustyn will be presenting these plans to the district. Additionally, Mr. Augustyn is working with the Wyoming and Kentwood Police Departments to create some training opportunities that will help familiarize their officers with our buildings and facilities in the event of an emergency. The district is currently trialing a vape detector at the middle school, and further evaluation will be conducted to determine whether this initiative should be expanded. Mr. Augustyn also shared that he is developing a Reunification Plan in collaboration with Resurrection Life Church and neighboring school districts, which would facilitate coordinated evacuation procedures if needed. He is also meeting with Secure Environment Consultants to inspect the district's athletic facilities in order to identify potential strengths and areas for improvement.

C. Report: Board Goals Committee – Section A

The Board Goals Committee – Section A (Alcorn – Chair, Farkas, Morrow, Fountaine, Townsend, Reidzans) shared an update on their goal progress:

Board Goal 1:

Monitor the data of the Diversity, Equity, and Inclusion programs across all curriculum areas and buildings throughout the district to ensure that we are meeting the needs of our students, both academically and culturally.

Desired Results: Provide a district where students and adults are welcomed and supported, where their faces, voices, and experiences are reflected in our curriculum and valued so that everyone's uniqueness is honored.

Instructional Goal 1:

Provide all students with equitable access to grade-level content by providing staff with professional development designed to help them scaffold instruction for all students, regardless of background.

Desired Results: Reduce the achievement gaps with our African-American, Hispanic, and Special Education students.

Human Resources Goal 1:

Review and monitor our Diversity, Equity, and Inclusion program.

Desired Results: Conduct an equity audit of the DEI program and develop a plan to address any improvements.

For Board Goal # 1, Mr. Alcorn reported that the DEI Committee convened on March 20th to continue refining the student and staff survey, which will be distributed following spring break. They are in the process of finalizing a few remaining components. Regarding Instruction Goal # 1, multiple professional development opportunities were provided on the PD Day on March 12th. The district welcomed back Adrian Mendoza and Dr. Jim Ewing from Seitlitz Education

to facilitate training for secondary staff. Mr. Mendoza has previously delivered highly regarded presentations, and the staff appreciated his presentations. The training focused on strategies for differentiating instruction to accommodate a range of language proficiencies, ensuring engagement for all students. As for Human Resource Goal # 1, Mr. Alcorn noted that elementary students will now be included in the upcoming survey that will be distributed after spring break.

D. Report: Goals Committee – Human Resources

Human Resources Goal # 2

Monitor safety measures and policies designed for students and staff.

Desired Results: Monitor the district safety measures in place (exterior building lettering, protective window treatment, emergency flipcharts, building maps, and security audit) and make corrections as necessary.

Human Resource Goal #3

Develop an election schedule for a non-homestead millage renewal for the district.

Desired Results: Market and pass millage proposal using the schedule for the spring 2025 election.

Human Resources Goal # 4

Review the remaining paper copy of Human Resource functions (i.e., employee onboarding, payroll, etc.) and complete them online.

Desired Results: To have most human resources functions done online.

Human Resource Goal #5

Monitor student participation in the Society of Manufacturing and Engineering (SME) for the different trades.

Desired Results: Ensure students participate in the trades programs the space is designed for.

Human Resources Goal # 6

Evaluate district facilities for needed maintenance and repairs.

Desired Results: Conduct a comprehensive needs assessment of district assets to determine replacement needs, cost, and potential funding sources.

For Human Resources Goal # 2, Mr. Alcorn expressed that Mr. Augustyn is working on several items including updating Evacuation Maps, facilitating District Safety Team meetings and attending Kent ISD Security Director Meetings. They have been meeting regularly discussing what changes/updates they've made so far and what needs to be done yet. As to Goal # 3, Mr. Alcorn shared that since the last board meeting, all of our communications have been approved by the lawyers and information is starting to go out to the community. They've added a page to our webpage dedicated to the Non-Homestead Millage. The newsletter will be going out the first week in April as well as a postcard and letter that will be sent out to our district families. In regards to Goal # 4, we are on track with all expected changes. We are using the online portal for eFMLA

now, will be switching to PowerSchool Applicant Tracking/Employee Records late spring or early summer and the preliminary launch date for LINQ (Finance/Payroll/Accounts Payable) is the 2025/26 school year. Mr. Alcorn shared that for Human Resources Goal # 5, students that are taking SME Algebra 1 will go into Intro to Engineering next year, adding that we have all the equipment for the program. We have a new partnership with Roman Manufacturing, several staff members are meeting with them to learn how the machines are used and are in the process of creating the curriculum and course guide for the new class. Mr. Patin, Mr. Linker and Mr. Alston were at a conference earlier in the year and a representative from Roman Manufacturing spent about an hour talking about their partnership with us. A lot of schools were asking questions and were very impressed. Lastly, for Goal # 6, he mentioned that we met with TowerPinkster a couple of weeks ago and are in the process of getting a needs assessment done. We will use that as the driving force towards the bond and for current updates.

OTHER MATTERS –

Mr. Alston expressed his gratitude to the Rocket Recognition winners, stating that they are all very well deserved and that they all go above and beyond for our district and students.

STUDENT COMMENTS

- Myrece – congratulated the Rocket Recognition winners and thanked Mrs. Benavitez for everything she's doing for Be SMART. He also got a PR in track, he threw 39.5 feet in shot put.

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Mrs. Tanis – thanked Mrs. Benavitez for everything she is doing with the Be Smart program, she can tell it is coming from the heart and is putting a lot of work into it. She also congratulated Myrece on his PR in track;
- Mrs. Rocha – congratulated the Rocket Registration winners and thanked Mrs. Benavitez for her work and dedication with Be SMART, it's good for our students to know that people are looking out for them and want them to be safe;
- Ms. Townsend – thanked all of our staff, including the Rocket Recognition winners, stating that we have a great group of staff members and could give out awards every week. She also thanked Mrs. Benavitez for taking the initiative with the Be SMART program and can't believe how far it's come. She congratulated Myrece on his PR as well;
- Ms. Reidzans – thanked Mr. Augustyn for his work with the district security updates and is glad to hear everything he is doing. She also congratulated the Rocket Recognition winners and expressed that it's important to recognize staff for everything they do;
- Mrs. Groters – congratulated the Rocket Recognition winners and expressed how so many of our staff go above and beyond. She also congratulated Cyrus Armstong on winning the Boys & Girls Club Youth of the Year, which is a nationwide celebration recognizing outstanding young individuals and congratulated the robotics team on winning their first ever district event. Mrs. Groters also thanked Mrs. Benavitez for

her work with Be SMART, stating that it's a great program;

- Mr. Flores-Garcia – expressed that he thinks the new parking lot at Southeast is a great addition, he knows how busy it gets in the morning and he loves the Be SMART program and everything they're doing and is looking forward to hearing more on security updates;
- Mrs. Ward – Dittoed what everyone else shared. She also expressed it's great to hear about all of the wonderful things happening in the buildings and around the district. She also shared that with all of the new executive orders, it could be a hit for public education. Mrs. Ward ended with wishing everyone a restful spring break.

ADJOURNMENT

President Ward adjourned the meeting at 7:02 p.m.

Marie Groters, Secretary
Kelloggsville Board of Education

Tammy S. Skinner
Recorder

VISITORS: Cassie Groters, Ericka Scott, Eunice Benavidez, Eric Dean, Katelynn Pawloski, Marissa Lanser, Karly Hand, Trisha Keena, Myrece Moore, Melissa Dart.