

KELLOGGSVILLE BOARD OF EDUCATION  
Regular Meeting – May 19, 2025  
Report No. 24-153

CONSENT AGENDA

MINUTES OF  
MEETING

Regular Meeting – May 05, 2025

ROLL CALL

Present: Mrs. Reidzans, Ms. Townsend, Ms. Rocha,  
Mrs. Tanis, Mrs. Groters and Mr. Flores-Garcia

Absent: Mrs. Ward

Also present: Jim Alston, Superintendent

Eric Alcorn, Assistant Superintendent

Jeff Owen, Assistant Superintendent of Instruction

Holly Kleyn, Assistant Superintendent of Finance

MEETING CALLED TO ORDER

Vice President Tanis called the meeting to order at 6:01 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

May 19, 2025 @ 6:00 p.m. Board of Education Center

June 09, 2025 @ 5:30 p.m. Board of Education Center

June 23, 2025 @ 5:30 p.m. Board of Education Center

July 21, 2025 @ 5:30 p.m. Board of Education Center

COMMUNICATIONS – We received a nice thank you card from the KMS Softball Team for allowing them to start a softball program at the middle school. They had a ton of fun learning the game and look forward to playing more in the future.

VISITORS

Vice President Tanis welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Reidzans, seconded by Ms. Rocha, to approve Consent Agenda items 24-141, 24-142, 24-143, 24-144.

24-141 Approval of Regular Meeting Minutes from 04/21/25

24-142 Approval of Personnel Report

24-143 Approval of Kent ISD Budget Resolution

24-144 Approval of KHS/54<sup>th</sup> St. Graduation Lists

Yeas: 6      Nays: 0

MOTION CARRIED

ACTION

A. Approval: New Bus Purchase

It was moved by Ms. Townsend, seconded by Mr. Flores-Garcia, to approve the bid from Midwest Transit for the purchase of a new bus at the price of \$151,531 as presented.

Yeas: 6      Nays: 0

MOTION CARRIED

B. Approval: Transportation Software

It was moved by Mr. Flores-Garcia, seconded by Ms. Rocha, to approve the bid from Tyler Technologies for the purchase of new transportation software at the price of \$14,870 as presented.

Yeas: 6      Nays: 0

MOTION CARRIED

PROPOSAL

A. Kent ISD School Board Election

The Biennial Election of the Kent Intermediate School District School Board will be held on Monday, June 2, 2025. There are two (2) six-year terms up for election. As per the Revised School Code, this is a two-step process for local districts, occurring over two separate board meetings. The first step is the presentation and discussion of the resolution and the second step, which will occur at the 05/19/25 meeting, is when the Board will approve the resolution, identify the voting designee/alternate, and select the preferred candidates. This proposal will be placed on the 05/19/25 agenda as an action item.

INFORMATION & REPORTS

A. Report: Senior Activities

Mr. Gentile shared a list of senior activities that students were able to participate in as a part of their final weeks prior to graduation. For KHS students, activities included Prom on April 26<sup>th</sup> at Studio D2D where students enjoyed a fairy tale themed evening, pizza, snacks and pop were provided. On May 2<sup>nd</sup>, students were able to participate in a senior game night at KHS that takes the place of the senior all-night party. Students were able to play a number of games and there was a hypnotist that the students really enjoyed. It was a fun night and they are realizing that their time at the high school is almost over. Mrs. Faulk, who is the senior class coordinator also planned a Senior Sunrise and the students had donuts and watched the sun come up. Today, seniors received their yard signs and t-shirts and on their last day of school, May 8<sup>th</sup>, students will watch their senior movie, have pictures taken for the senior composite and complete their final walk through the high school and elementary buildings, followed by a picnic at Veterans Park. Graduation will take place on Thursday, May 15<sup>th</sup>, at Russell Formsma Field, with a weather alternate backup of the KHS gymnasium. 54<sup>th</sup> Street seniors, went on a senior trip to a Whitecaps game for the first time on April 16<sup>th</sup>. On May 20<sup>th</sup> they are having a senior breakfast, will be receiving their yard signs and t-shirts and will have graduation practice at the high school. Mrs. Hand will also be giving them CPR training for those that still need it. Their graduation ceremony is on May 21, at KHS Auditorium

B. Report: Curriculum Night

Mr. Owen provided an update on our first Curriculum Night. We've made some

significant changes over the last couple of years and this event was a first step to show our community about all of the new opportunities our students have at Kelloggsville. We have 433 students that live in the Kelloggsville area, but attend other districts or private schools. Ms. Groters and helped with the set-up of the night and was able to get some great donations. Each family was given a “passport” that needed to be stamped at each location. We tried to showcase all of the programs we have going on throughout the district. We will look at the best time to hold this event in the future due to a lower turnout than we hoped. We had plenty of staff and we had many positive comments on the dinner that food service provided.

**C. Report: Board Goals Committee – Section A**

The Board Goals Committee – Section A (Alcorn – Chair, Farkas, Morrow, Fountaine, Townsend, Reidzans) shared an update on their goal progress:

**Board Goal #1**

*Monitor the data of the Diversity, Equity, and Inclusion programs across all curriculum areas and buildings throughout the district to ensure that we are meeting the needs of our students, both academically and culturally.*

*Desired Results: Provide a district where students and adults are welcomed and supported, where their faces, voices, and experiences are reflected in our curriculum and valued so that everyone’s uniqueness is honored.*

**Instructional Goal #1**

*Provide all students with equitable access to grade-level content by providing staff with professional development designed to help them scaffold instruction for all students, regardless of background.*

*Desired Results: Reduce the achievement gaps with our African-American, Hispanic, and Special Education Students.*

**Human Resources Goal #1**

*Review and monitor our Diversity, Equity, and Inclusion program.*

*Desired Results: Conduct an equity audit of the DEI program and develop a plan to address any improvements.*

Mr. Alcorn shared that for Board Goal # 1 and Human Resources Goal # 1, they met three times during the year to discuss current district data, current district events, staff and student surveys, and a district audit. They are adding a few things to the student survey to get a better understanding for the future, they will review these going forward into next year. The audit will take place next year due to the recommendation from Dr. Sheree Joseph Bos. They are also looking at some name changes due to government changes being made. As to Instructional Goal # 1, conversations were had regarding different things that would help us next year, including leading educators on PD Days. We’ve done a good job at what we’ve done in the past and the staff have been receptive.

**C. Report: Human Resources Goals Committee**

The Board Goals Committee – Section A (Alcorn – Chair, Schilthuis, Morrow, Kleyn, Gentile, Page, Rocha, Townsend) shared an update on their goal progress:

**Human Resources Goal #2**

*Monitor the safety measures and policies designed for students and staff.*

*Desired Results: Monitor the district safety measures in place (exterior building lettering, protective window treatment, emergency flipcharts, building maps, and security audit) and make corrections as necessary.*

**Human Resources Goal #3**

*Develop an election schedule for a non-homestead millage renewal for the district.*

*Desired Results: Market and pass millage proposal using the schedule for the spring 2025 election.*

**Human Resources Goal #4**

*Review the remaining paper copy of Human Resource functions (employee onboarding, payroll, etc.) and move them all online.*

*Desired Results: To have most human resources functions done online.*

**Human Resources Goal #6**

*Evaluate district facilities for needed maintenance and repairs.*

*Desired Results: Conduct a comprehensive needs assessment of district assets to determine replacement needs, cost, and potential funding sources.*

For Human Resources Goal # 2, Mr. Alcorn shared that we hired Mr. Augustyn for security and that he has done a great job of reviewing the current district policies and items to support security. He is meeting with district staff, with the ISD, other area districts and police and fire departments to ensure a safe and secure environment. He and Mr. Alcorn are meeting with the District Safety Team later in May to plan for next year and make any adjustments if necessary. In regards to Human Resources Goal #3, he stated that the election schedule and all items were reviewed and approved by our attorneys and the board. The election is tomorrow! As to Goal #4, eFMLA is complete, our financials with LINQ are set to go live on July 1 and Payroll/HR go live on January 26, PowerSchool Applicant Tracking, New Hire Records and Employee Records are set to go live on July 1. In regards to Goal #5, Mr. Alcorn shared that they are writing curriculum for future years, SME Algebra is for students currently enrolled, Intro to Engineering will be for the 2025-26 school year, CAD for the 2026-27 school year and Internship for the 2027-28 school year. For Goal # 6, Mr. Alcorn stated that we've had initial conversations on improvements that are needed. The facilities assessment should be done by August 1 to give us a more accurate idea of improvement areas. We will continue to follow/monitor the schedule as planned.

**D. Report: Operations Goals Committee**

The Operations Goals Committee (Caterino – Chair, Skinner – Co-Chair, Nickelson, Hallo, Sellers, Pribble, Tanis, Kleyn) shared an update on their goal progress:

**Operations Goal #1**

*Explore options to upgrade the Bogen paging systems at the middle school, Southeast, West and 54th.*

*Desired Results: Modernization of the paging systems.*

**Operations Goal #2**

*Monitor the implementation of Synergy, including Online Registration, Learning Management System (including LessonVue), Analytics, and Emergency Response.*

*Desired Results: Gain a better understanding of how staff, students, and parents use Synergy to chart a course for other implementations.*

**Operations Goal #3**

*Inventory all classroom educational technology.*

*Desired Results: Build an up-to-date list of all items used by teachers and create a plan for rotational replacements.*

**Operations Goal #4**

*Monitor the construction of the bus garage, implement new buses to the fleet, and investigate a safer drop-off plan for Southeast Elementary.*

*Desired Results: Successful completion of the garage, better traffic flow and a safer environment for parents and students for drop off and pickup.*

**Operations Goal #5**

*Evaluate food service equipment for increased energy efficiency.*

*Desired Results: Determine equipment that needs modernization for better use of energy.*

**Operations Goal #6**

*Research bus route software and a system to identify bus riders and routes that students have on their person.*

*Desired Results:*

*Modernize the process of creating bus routes and implement a system to notify drivers which student rides which bus (contact info etc.) done before school starts.*

**Operations Goal #7**

*Investigate costs to resurface the tennis courts at the middle school.*

*Desired results: Increased safety and playability for the teams and community.*

Mr. Caterino shared that for Operations Goal # 1, they are exploring the possibility of installing EPIC systems at all buildings as they tie in with our camera systems and allows the district the ability to make district wide announcements from a central location. For Goal # 2, he stated that online registration is open for new students

and opens on May 19 for returning families. The emergency response continues to be implemented in all buildings, the MS had their first run at it a couple of weeks ago and it went pretty well. The Learning Management System and Assessment module implementation will be goals in the coming years, and will be very helpful to teachers as they will be able to give tests in Synergy and grades will immediately be put into gradebook. As to Goal #3, the technology team will work in the future to build the inventory of replacement items and plan out rotational replacements. Regarding Goal #4, the construction has started with completion by fall. Parking lot construction will start right after school ends. For Goal #4, due to multiple food service directors over the last year, some of this will go into next year. They are doing preventative maintenance on all equipment, purchasing a new menu planner to comply with state regulations and streamlined an ordering process with iPads. Mr. Caterino shared that for Goal #6, we will be purchasing Tyler Technology's software and it will be implemented over the next few months with a roll out in the fall. Lastly, for Goal #7, the tennis courts likely need to be replaced, but maintenance will attempt to address cracks this year and hope to have a solution for replacement in the near future.

#### OTHER MATTERS –

Mr. Alston shared his appreciation to the staff, thanking them for everything they do for the district every day. He also went to Career Prep, which had approximately 20-30 other schools and business leaders. Two of the three breakout sessions focused on the great things Kelloggsville is doing for their students. He also thanked Mr. Caterino for everything he has done for the district.

#### STUDENT COMMENTS

Myrece – enjoyed prom and senior night. He also went to Atlanta to visit his college and got some new gear.

Serena – shared that she gets her cast off soon. She is also happy that all of her major testing is done. Serena stated that she rides an average of about 4 buses a day, so she hopes the new busing software goes well.

#### INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Mrs. Tanis – thinks that all of our staff do a wonderful job and put their heart into their work and she wished Mr. Caterino well and shared that he will be missed;
- Ms. Townsend – thanked everyone that put so much work into all of the different committees and the staff for making our school so successful;
- Ms. Rocha – expressed her appreciation to all of the staff for their hard work and congratulated Myrece on graduating and hopes his move to college goes well;
- Ms. Reidzans – stated that she appreciates the staff for their dedication and hard work and congratulated Myrece on graduating;
- Mrs. Groters – shared that her term for the City of Wyoming Parks & Rec. is ending on June 30 and that we will need a replacement, and she appreciates the teachers & staff for everything they do;
- Mr. Flores-Garcia – is happy to hear about the busing software and thinks it will be

Regular Meeting  
May 05, 2025  
Page Seven

very helpful and is happy to hear about starting the middle school softball & baseball teams.

ADJOURNMENT

Vice President Tanis adjourned the meeting at 7:01 p.m.

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Marie Groters, Secretary  
Kelloggsville Board of Education

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Tammy S. Skinner  
Recorder

VISITORS: Keith Caterino, Myrece Moore, Kristin Nickelson, Jen Sherman, Serena Preciado, James Gentile.