

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – December 09, 2024
Report No. 24-73

CONSENT AGENDA

MINUTES OF
MEETING

Regular Meeting – November 25, 2024

ROLL CALL

Present: Mrs. Reidzans, Ms. Townsend,
Mrs. Ward, Ms. Rocha, Mrs. Tanis and Ms. Sellers
Absent: Mrs. Groters
Also present: Jim Alston, Superintendent
Jeff Owen, Assistant Superintendent of Instruction
Eric Alcorn, Assistant Superintendent
Holly Kleyn, Assistant Superintendent of Finance
Serena Preciado, Student Board Representative

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

December 09, 2024 @ 5:30 p.m. HS – CLA
January 13, 2025 @ 6:00 p.m. Board of Education Center
January 27, 2025 @ 6:00 p.m. Board of Education Center
February 10, 2025 @ 6:00 p.m. Board of Education Center
February 24, 2025 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS - NONE

VISITORS

President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Groters, seconded by Ms. Townsend, to approve Consent Agenda items 24-61, 24-62, 24-63, 24-64, 24-65.

24-61 Approval of Regular Meeting Minutes from 11/25/24
24-62 Approval of Personnel Report
24-63 Approval of Expenditure Report
24-64 Approval of Teacher Tenure List
24-65 Approval of Summer Tax Resolution
Yeas: 6 Nays: 0

MOTION CARRIED

ACTION

A. Approval: Teacher Appreciation

It was moved by Ms. Rocha, seconded by Ms. Townsend, to approve the Teacher Appreciation as presented.

Yeas: 5 Nays: 0

MOTION CARRIED

Mrs. Ward abstained due to a conflict of interest.

B. Approval: Support Staff Appreciation

It was moved by Mrs. Tanis, seconded by Ms. Rocha, to approve the Support Staff Appreciation as presented.

Yeas: 5 Nays: 0

MOTION CARRIED

Ms. Townsend abstained due to a conflict of interest.

C. Approval: Administration Appreciation

It was moved by Ms. Rocha, seconded by Ms. Townsend, to approve the Administration Appreciation as presented.

Yeas: 4 Nays: 0

MOTION CARRIED

Ms. Sellers and Mrs. Tanis abstained due to a conflict of interest.

D. Approval of NEOLA Policy Updates – 1st Reading

It was moved by Mrs. Tanis and seconded by Ms. Sellers to approve the following policies as presented and amended:

<u>Bylaw/Policy Number</u>	<u>Title</u>	<u>New/Revision</u>
2264	Nondiscrimination on the Basis of Sex in Education Programs or Activities	Rejected
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revision
5330.02	Opioid Antagonists	Revision
5340	Student Accidents	Revision
5500	Student Conduct	Revision
7440.03	Small Unmanned Aircraft Systems	Technical Correction
7540.09	Artificial Intelligence	New
8321	Criminal Justice Information Security	Revised
1130	Conflict of Interest	Revised
3110	Conflict of Interest	Revised
4110	Conflict of Interest	Revised
6110	Grant Funds	Revised
6111	Internal Controls	Revised
6112	Cash Management of Grants	Revised
6114	Cost Principles – Spending Federal Funds	Revised
6325	Procurement – Federal Grants/Funds	Revised
6550	Travel Payment & Reimbursement	Revised
7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised

Yeas: 6 Nays: 0

MOTION CARRIED

PROPOSAL - None

INFORMATION & REPORTS

A. Report: Goals Committee – Operations

The Goals Committee – Operations (Caterino – Chair, Skinner – Co-Chair, Nickelson, Hallo, C. Sellers, Pribble, Tanis, Kleyn), shared an update on their goal progress:

Operations Goal #1

Explore options to upgrade the Bogen paging systems at the middle school, Southeast, West, and 54th St.

Desired Results: Increased school safety and modernization of the paging systems.

Operations Goal #2

Monitor the implementation of Synergy including Online Registration, Learning Management System (including LessonVUE), Analytics, and Emergency response.

Desired Results: Gain a better understanding of how staff, students and parents are using Synergy to chart a course forward for other implementations.

Operations Goal #3

Inventory all classroom educational technology.

Desired Results: Build an up-to-date list of all items used by teachers and create a plan for rotational replacements.

Operations Goal #4

Monitor the construction of the bus garage, implement new buses to the fleet, and investigate a safer drop-off plan for Southeast Elementary.

Desired Results: Successful completion of the bus garage, better traffic flow, and a safer environment for parents and students during drop off and pick up.

Operations Goal #5

Evaluate food service equipment for increased energy efficiency.

Desired Results: Determine equipment that needs modernization for better use of energy.

Operations Goal #6

Research bus route software and a system to identify bus riders and routes that students have on their person.

Desired Results: Modernize the process of creating bus routes and implement a system to notify drivers of which student rides which bus (contact information) before school starts.

Operations Goal #7

Investigate costs to resurface the tennis courts at the middle school.

Desired Results: Increased safety and playability for the teams and the community.

Mr. Caterino shared that for Operations Goal #1 they received quotes for SE and KECLC, the costs are quite high to move them to a system similar to Central. We will need to finalize plans for the aging buildings before we make decisions on the paging systems. They have made minor adjustments to ensure the ability to alert all classrooms. In regards to Goal #2, analytics have been rolled out to building administrators for use. 54th St. Academy is using the reward store for behavior point incentives. West and Central have used the emergency response and they plan on meeting with staff at all

the other buildings for training and implementation. For Goal #3 he stated that all items have been inventoried and an estimated cost for replacement was created based on the prices in mid-September. Mr. Caterino reported that for Goal #4 drawings for the new bus loop and garage have been rendered by the architect and the process is underway. Construction will begin when the snow melts in the spring. The parking lot should be completed by the 2025-26 school year. The 4 new buses have arrived and are currently in rotation as well as a new 10-passenger transit van. There will be a bus tour following this meeting. For Goal #5 he stated that the new Food Service Director just started on November 4th and they will be addressing this goal soon. They are in the process of gathering pricing for Goal #6 and for Goal #7, a company is recommending that the tennis courts be totally replaced, but they work with a different architect than we currently use. Another company will be coming out to evaluate them as well.

B. Professional Development Day – 11/13/24

Mr. Owen shared the details of the professional development activities that staff took part in on November 13th. The district is continuing their partnership with Leading Educators and we will continue to use Tina De La Fey at the high school as she has established relationships with the staff there. Adrian Mendoza worked with the math and special education teachers as well, staff said that this was the best math presentation ever. Additional PD included mandated reporter training, CPI refresher training and the curriculum maps will be updated by the end of the semester. Lunch for the district was provided as well.

C. Career Fair

Ms. Morse shared that this was their first time putting on the career fair, with an initial goal of attracting 10-15 employers. However, the event exceeded expectations, hosting 32 participating organizations, including the Kentwood Police Department, Kentwood Fire Department, Lacks Enterprises, Lumbermen's, GRCC M-Tec, West Michigan Works, the U.S. Army, U.S. Coast Guard, National Guard, Davenport University, Life EMS Education Center, and various women's and skilled trades groups. Google Forms were distributed to both students and participants to gather feedback. The response from participants was overwhelmingly positive, with many praising our students for their preparedness, engagement, and motivation, as well as their thoughtful questions. Student feedback indicated a desire to see this event continue annually, with a request for a broader representation of creative fields in future career fairs.

OTHER MATTERS –

Mr. Alston shared that one of the new buses and transit van are out front for everyone to tour after the meeting and wished everyone a Happy Thanksgiving.

STUDENT COMMENTS

- Serena – shared the band placed 1st at their last completion and there is a band concert on December 9th. She also started playing basketball and their first game is coming up.

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Sellers – thanked everyone for everything and wished everyone a Happy Thanksgiving;
- Mrs. Tanis – thanked everyone for putting on the job fair and is happy that our students were able to experience that. She also wished everyone a Happy Thanksgiving;
- Mrs. Reidzans – thanked everyone for putting on the career fair and thinks that it’s very valuable and important for our students to experience it, they wouldn’t know about all of the opportunities out there without it; she wished everyone a Happy Thanksgiving;
- Ms. Rocha – also thanked everyone for the career fair and said it was great to hear all of the positive feedback about our students, it’s reflective of our students and staff; she wished everyone a Happy Thanksgiving also;
- Ms. Townsend – echoed her thanks to everyone on the career fair and thinks it’s a great reflection on Kelloggsville. She also congratulated the band on their season. She wished everyone a Happy Thanksgiving and shared that her birthday is on Thanksgiving;
- Mrs. Ward – shared that she stopped by the career fair and thought it was great, she heard lots of great things by the students. She wished everyone a Happy Thanksgiving and hopes everyone enjoys their time off.

ADJOURNMENT

President Ward adjourned the meeting at 6:47 p.m.

Crystal Reidzans, Secretary
Kelloggsville Board of Education

Tammy S. Skinner
Recorder

VISITORS: Keith Caterino, John Linker, Serena Preciado, Angela Aguilar, Ashley Morse, Justice Craft, Kristin Nickelson.