

KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – December 12, 2022
Report No. 22-70

CONSENT AGENDA

MINUTES OF
MEETING

Regular Meeting – November 28, 2022

ROLL CALL

Present: Mrs. Groters, Mr. Marihugh, Mrs. Reidzans, and Mrs. Ward
Absent: Mrs. Tanis and Ms. Sellers
Also present: Jim Alston, Superintendent
Jeff Owen, Director of Instruction
Eric Alcorn, Assistant Superintendent
Ms. Townsend
DeMarreon Rodriguez, Student Board Representative

MEETING CALLED TO ORDER

Vice President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

- December 12, 2022 @ 5:30 p.m. Board of Education Center
- January 09, 2023 @ 6:00 p.m. Board of Education Center (Organizational)
- January 23, 2023 @ 6:00 p.m. Board of Education Center
- February 13, 2023 @ 6:00 p.m. Board of Education Center
- February 27, 2023 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS – None

VISITORS

Vice President Ward welcomed visitors.

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mr. Marihugh, seconded by Mrs. Reidzans, to approve Consent Agenda items 22-62, 22-63, 22-64, 22-65 and 22-66.

- 22-62 Approval of Regular Meeting Minutes from 11/14/22
- 22-63 Approval of Personnel Report
- 22-64 Approval of Diplomas – Kelloggsville Public Schools
- 22-65 Approval of Summer Tax Resolution
- 22-66 Approval of Entrepreneurship Field Trip

Yeas: 4

Nays: 0

MOTION CARRIED

ACTION - None

PROPOSAL

A. Middle School Tardy Policy

Mr. Morrow and Mrs. Lanser presented a proposal to the Board to amend the current tardy policy due to an ongoing increase in tardiness and disruption to the learning environment. The goal of this change would not only decrease tardiness at KMS but it will also minimize disruptions to the learning environment, develop a life skill of punctuality, promote a culture of academic integrity, and improve testing scores and passing rates. Mr. Morrow shared that in the new policy, tardies would be an overall accumulation, not per class as it is presently. Students would be allowed three (3) total tardies before they receive an office provided consequence. It would also acknowledge students who are on time for class by incorporating positive behavior rewards including monthly rewards for students with no tardies and “punctual pride slip days”. For adequate time to communicate this update with parents, staff, and students, if Board approved, the new policy would begin at the second semester. This proposal will be placed on the 12/12/22 agenda as a consent item.

Information & Reports

A. Operations Goal Committee

The Operations Goal Committee (Hoorn – Chair, Tanis, Groters, Skinner, Johnson, Nickelson, Dusendang, Caterino), shared an update on the progress of their goals:

Operations Goal #1

Evaluate and monitor completion of the sports plaza and surrounding athletic complex.

Desired Results: Ensure that projects within the scope of the construction plan are completed and functioning at their highest potential.

Operations Goal #2

Improve safety and security of all buildings through improved camera coverage and/or increased electronic entrances.

Desired Results: Provide safe and secure entrances and hallways at all district buildings.

Operations Goal #5

Evaluate and monitor the completion of boiler replacement projects and mechanical equipment upgrades at identified buildings across the district.

Desired Results: Ensure that energy efficient projects are completed to provide a comfortable and safe learning environment.

Operations Goal #6

Evaluate the effectiveness of PowerSchool and School Finance software.

Desired Results: Ensure the district is using centralized databases that are cost effective, user-friendly, and adequate for the needs of the district.

Operations Goal #7

Evaluate and develop training plans for district equipment, services, and resources.

Desired Results: Ensure staff are informed of functionality and use of equipment, services and resources.

Operations Goal #8

Collaborate with the Human Resources committee to develop streamlined processes for entry and exit of employees.

Desired Results: Provide friendlier, faster, and more informative introduction to personnel new to the district and provide accountability, feedback and efficiency for personnel leaving.

Operations goal 39

Evaluate HVAC in district kitchens, specifically KECLC.

Desired Results: Provide efficient working conditions for food service staff.

Operations Goal #10

Evaluate a consistent district-wide ID policy for use in all areas including food service, media centers, transportation, athletic events, hallway identification, etc.

Desired Results: Provide expectations for all staff and students to properly identify themselves for safety and security purposes.

Mr. Hoorn shared that for Goal #1, construction at the sports plaza/athletic complex is completed and ready for spring sports. Final components include keying of the facility and training of the baseball/softball sound systems. He also shared a link that showed security camera coverage of the entire facility. For Goal #2, he referenced a proposal that was brought to the Board in September which included upgrades to the current access controls system at KMS and installation of a new control access system, secure vestibule doors and added security cameras at West. He shared that the remaining district buildings (Admin Office, KECLC, 54th Street, and Southeast) will receive similar upgrades to secure entrances when renovations start in the spring/summer of 2023. Goal #5 is progressing as boiler replacements and mechanical equipment upgrades at KECLC, 54th Street, and Southeast are installed and systems are running with minor adjustments still needing to be made. Progress at KMS is on schedule and install should be completed as projected with a Spring 2023 completion date. He shared that the committee is in the beginning stages of reviewing the district's student and financial software as listed in Goal #6 and a meeting with a competitor is in the works to review and compare the program's capabilities to our current systems. For Goal #7, the committee will work in collaboration with Mr. Owen to ensure unification with developing a process for training plans for district equipment, services and resources. In collaboration with the HR Committee on Goal #8, the committees will be working together to create a streamlined process for new employee onboarding and exit interview processes to provide accountability and feedback for personnel leaving the district. He shared that the committee has not begun working on Goal # 9, but progress is hoping to be made to ensure the current district kitchen HVAC units are working efficiently and safely for food service staff. Lastly, Mr. Hoorn shared that Goal #10

is a significantly large goal as it entails policies and procedures for both staff and students in terms of a consistent district-wide ID policy. Work on this goal is still in the beginning stages. The committee's next report will take place on 02/27/23.

B. MI HEARTSafe School

Mrs. Hand shared that Kelloggsville Public Schools has been awarded the MI HEARTSafe School designation. This designation recognizes a school's efforts to prevent sudden cardiac death by preparing for a cardiac emergency. School MERT trained staff members are trained to recognize the signs of a sudden cardiac arrest and respond quickly until EMS arrive. To become a HEARTSafe school, there is a minimum of six (6) areas of criteria that must be met, including a written cardiac emergency response plan, school MERT teams that are CPR/AED certified and the performance of cardiac emergency response drills during the school year. On behalf of the district, Mrs. Hand attended an award ceremony with over 600 schools in Michigan, noting that KPS was awarded in all seven (7) of our school buildings. This award is for a period of three (3) school years and Mr. Alston shared appreciation to Mrs. Hand for her leadership and dedication in helping prepare our staff for medical emergencies.

OTHER MATTERS

- Mr. Alston wished Ms. Townsend a Happy Birthday!

STUDENT COMMENTS

- DeMarrean Rodriguez – shared appreciation for the Board's approval on the Entrepreneurship Field Trip to Chicago and will report back after they return;

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Mrs. Groters – shared a reminder that tonight is the last chance to buy boys basketball gear to help support the team;
- Mr. Marihugh – nothing;
- Mrs. Reidzans – wished everyone a happy Thanksgiving and shared appreciation to Mrs. Hand for her leadership in taking charge to keep our students safe;
- Mrs. Ward – also thanked Mrs. Hand, noting that this award speaks highly for our concern of student safety. She also looks forward to the progress of the Operations Goals Committee;

ADJOURNMENT

Vice President Ward adjourned the meeting at 6:37 p.m.

Marie Groters, Secretary
Kelloggsville Board of Education

Beth A. Postma
Recorder